



WENDOUREE ATHLETIC CLUB Inc

Inc No A 2824 ABN 49 928 547 941
P.O Box 160N, Ballarat North, 3350

Meeting held on 11th January, 2017 Meeting opened at 7.43pm

Present: Stephen McLennan, Michelle Hawkes, Phillip McLennan, Bill McLennan, Alison Fidler, Brendan Hawkes, Nev Down

Apologies: Caitlin Christie, Narelle Lehmann, Rob Lehmann

Matters Arising:

- Approve November minutes
- Still need to look at Av rego and matching to our records
- Still to follow up shares from KordaMentha
- Club hoodies etc.

Moved: Bill McLennan

Seconded: Brendan Hawkes

Outwards Correspondence:

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| Order for our supporter warm up apparel was placed with Australian Clothing Company |
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Inwards Correspondence:

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Emails Received:

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| CE Brown – various emails about the development and colour schemes |
| Rod Griffin – AV points scoring various emails |
| Nitro Athletics – various emails advertising this new concept |
| Darren Collinson – Statement and invoice for Small Dog re.Domain Name. |
| Karelia – Brac minutes and agenda |
| Rod Griffin – Child Safety Policies |
| Kirby Ellis – Club connect 2 submissions are due 31 st March 2017 |
| Commission for children and young people – new child safety laws apply Jan 1 st 2017 |
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Accounts For Payment:

| <u>Name</u> | <u>Item</u> | <u>Amount</u> |
|--------------------|----------------------|------------------------|
| Brac | Hire of building | \$180.00 |
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| | <u>Total:</u> | <u>\$180.00</u> |

Moved: Peter Luke

Seconded: Brendan Hawkes

Treasurers Report:

Moved: Alison Fidler

Seconded: Michelle Hawkes

Reports:

Financial Report - (Alison Fidler)

Need to sit down and work out if AV are up to date with rego payments. Still waiting for identification from Craig McLennan to transfer the Telstra shares. And also the shares from the KordaMentha still looking into.

Social Report - (Michelle Hawkes)

Need to look at dates and places for break up. Yacht Club is booked on the dates we were considering, maybe a Sunday??? We will check with Bree and Wayne at the Yacht club for Sunday the 19th @5pm. If not we can check out other venues.

Brac are looking at having a BBQ after round 11.

Fundraising report - (Steve McLennan)

Nil

Woody Yaloak Report - (Peter Luke)

Were 3 weeks late starting their season. There have been a drop in numbers for boys, most likely due to cricket. Numbers are growing each year still though.

BRAC Report - (Steve McLennan)

Meeting was held on the 10th January. On Thursday Feb 2 at 7pm trophies and awards will be awarded for Championships and premierships. This will then be followed by the 10,000 and 3000m events starting around 8pm. There will also be a BBQ. Track has now been painted and lines fixed where track was repaired. The 1500m Brac championship will still go ahead at the Ballarat Gift. Nev presented the current points scoring for the premiership for Ballarat. Need to look at sending lots of athletes to the shield final on the 12th Feb at Albert Park.

Track Report – (Steve McLennan)

The track has been repaired and all painting has been done.

AV Report-

Nil

Junior Report – Little Aths - (Michelle Hawkes)

We are still on Christmas break and competition returns on the 3rd Feb.

Cross Country Report – (Steve McLennan)

The dates for the AV XCR have been released. We will have a Wendouree cross country meeting very soon.

Moved: Alison Fidler

Seconded: Phil McLennan

General Business:

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|-----------------|---|
| Steve McLennan | Cross Country season is fast approaching and we need to look at maybe having a new handicapper. We also need to update our honour board and also having a board with our premierships wins. |
| Bill McLennan | Nil |
| Michelle Hawkes | We have placed an order for our warm up supporter apparel and we are hoping they will be ready for countries, even though we haven't seen an invoice yet. Child safety policy and club code of conduct (attached minutes) We also need to look at the 2 nd Part of the Club Connect program which is due 31 st March. |
| Phil McLennan | How do we engage people more to take on new roles within the club? With the current scoring system how are we scoring the Wendouree championships this year? Michelle has moved a motion that we incorporate a 40+ women category in the awards for Wendouree's track and field results, seconded by Nev Down. |
| Alison Fidler | Nil |
| Brendan Hawkes | Nil |
| Peter Luke | Pete was very happy with the supper BRAC put on for the officials at the last Track meet before Christmas. And her really liked the bickies from Kylie Mitchel. |
| Nev Down | Nil |
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Meeting Closed at 9.27pm

Next meeting 22nd February 2017 @7.30pm.



CHILD SAFE POLICY

At the Wendouree Athletic Club we are committed to the safety of all children and young people associated with our club.

We have zero tolerance for child abuse, which we define as any form of physical, psychological or sexual harm, to those aged less than 18 years.

All members, athletes, officials, volunteers and spectators are expected to comply with our CODE OF CONDUCT- CHILD SAFETY.

Failure to comply may result in expulsion from the club and/or having regard to our legal obligations, reporting the matter to the police and authorities.

Our CODE OF CONDUCT and other related policies will be reviewed regularly , are available on our website, and input from members including children is welcome.

We are committed to making our club a safe, welcoming place for all children regardless of their background or ability.

Wendouree Athletic Club Committee, December 2016



Wendouree Athletic Club Code of Conduct- Child Safety

This code of conduct outlines appropriate standards of behavior by adults towards children. The Code of Conduct aims to protect children and reduce opportunities for abuse or harm to occur. All club members, volunteers and spectators are required to comply by:

- **adhering to our Child Safe Policy, and Member Protection Policy**
- **taking all reasonable steps to protect children from abuse**
- **treating everyone with respect, including listening to their ideas and opinions**
- **welcoming all children and their families regardless of their background or ability**
- **respecting cultural, religious and political differences**
- **modelling appropriate adult behavior**
- **listening to children and responding to them appropriately**
- **reporting on any breaches to this Code of Conduct, complaints or concerns**
- **being open and transparent when working with children**
- **respecting the privacy of children and their families, only disclosing information to people who need to know**

Wendouree Athletic club members and associates must NOT:

- **seek to use children to meet the needs of adults where there is no benefit to the child**
- **ignore or disregard any concerns, suspicions or disclosures of child abuse**
- **use prejudice, oppressive behaviors or language with children**
- **encourage or engage in excessively rough physical games**
- **discriminate on the basis of age , gender, race, culture, vulnerability or sexuality**

- **initiate unnecessary physical contact with children or do things of a personal nature that that children can do for themselves such as toileting or changing clothes**
- **undertake any intimate or close physical contact such as a massage or rub down without the presence of another adult, preferably a parent of the child, present**
- **develop “special” relationships with specific children or show favoritism through the provision of gifts or attention**
- **have unauthorized contact with children online or by phone**
- **take and keep photographs of children other than those complying with our Media and Photography Policy , and the Athletics Victoria Photography Policy**

REPORTING PROCESS

If a child is in immediate danger, call 000

If the threat is not immediate, report to the Club President or his/her deputy as soon as possible. He/she will then initiate internal processes to protect the child, clarify the threat, and commence disciplinary procedures if required. He/she will decide, with regard to legal requirements, whether the matter is reportable to authorities.

Note that:

- **under the Victorian criminal code, adults MUST report to police if they have any reasonable belief that a sexual offence has been committed by another adult (over 18) against a child under the age of 16**
- **if a person holds a position of authority in an organization that works with children, and they know there is a substantial risk another adult associated with the organization may commit a sex offence against a child under 16, and they have the power to reduce that risk and fail to do so, they are criminally negligent.**